

WORKSHOP/BUSINESS MEETING OF THE MAYOR & TOWNSHIP
COMMITTEE

MEETING CALLED TO ORDER:

Mayor Wright called the meeting to order at 7:30 pm.

SALUTE TO FLAG:

All present pledged their allegiance to the flag of the United States of America.

OPENING PRAYER:

The Municipal Clerk provided the opening prayer.

ROLL CALL:

Charles Flamini, Committeeman, present
Karen D. Gibison, Committeewoman, absent
Marie D. Lawrence, Committeewoman, present
Evelyn M. Leverett, Committeewoman, present
George Lowery, Committeeman, present
Thaddeus Mackey, Committeeman, absent (*sick*)
Anthony J. Tomasello, Committeeman, present
John A. Wilson, Committeeman, present
Barry M. Wright, Mayor, present

OTHER OFFICIALS PRESENT:

Joseph Gallagher, Township Administrator; Deborah A. Iannaco, Municipal Clerk; Steve Dringus, CMFO; Stuart A. Platt, Township Solicitor; George Hann, Municipal Utilities Engineer; Gary A. White, Township Engineer; Chief Stimelski, WTPD; Capt. Ostermueller, WTPD/Deputy Emergency Management Coordinator; Betty Ann Cowling-Carson, Mayor of Magnolia/Municipal Alliance Coordinator; Lou Bowman, Supt of Municipal Utilities; Ed McGlinchey, Supt. of Public Works/Zoning Officer; and Lisa L. Dority, Recorder.

“OPEN PUBLIC MEETINGS LAW” ANNOUNCEMENT:

Mayor Wright announced this meeting is being conducted in full compliance of the “Open Public Meetings Law” and notices were

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sent to the Courier Post, Record Breeze, Philadelphia Inquirer and other news media. In addition, the notice was provided on the Official Bulletin Board. This meeting is being electronically recorded.

EMERGENCY EXITS:

Mayor Wright stated to please be aware in the event of an emergency, all persons in the courtroom should exit the courtroom quickly and orderly, using the two main doors in the courtroom and then locate the nearest exit to safety. In addition, all cell phones shall be turned off or placed on vibrate during the Township meeting.

ANNOUNCEMENTS:

1. Committeeman Wilson announced **E-WASTE - STATE LAW REQUIRES RESIDENTS TO RECYCLE TVS, COMPUTERS, MONITORS, ETC.**

The NJDEP is reminding residents that electronic devices such as televisions, all personal or portable computers, electronic tablets, e-book readers and monitors cannot be thrown out with the trash but must be taken to designated e-waste recycling drop-off points as required by State law.

Winslow Township Public Works Building is now a recycling drop off center for E-waste (Hours 7:00 am to 3:00 pm Monday – Friday). **Acceptable Items are:** All Computer Parts, TVs, Phones, Copiers, Radios, Video Game Consoles, Cameras and much more. Please remove hard drives from devices that contain any personal information. **Drop Off ONLY – No Curbside Pick-up.** For more information call 609-567-0700 or visit the Township website at www.winslowtownship.com.

2. Committeeman Wilson announced that as of January 2013 yard waste must be placed at the curb in paper lawn bags or in a “yard waste” marked trash container. Vegetative waste will no longer be accepted in plastic bags.

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3. Committeewoman Lawrence announced the Township offices will now have one phone number of 609-567-0700. Anyone trying to reach a Township Department or office can now use this number. The Police Department non-emergency number of 609-561-3300 will remain the same.
4. Committeeman Flamini announced Winslow Township proclaims mandatory restriction of the Use of Water for certain purposes. Even numbered addresses can water on even numbered days and odd numbered addresses can water on odd numbered days. Water usage is restricted to 5:00 am to 7:00 am and 7:00 pm to 9:00 pm. Outside water usage is prohibited on the 31st day of the month.
5. Committeeman Lowery announced the Winslow Township Fire Department will be hosting their 14th Annual Fire Prevention Program on Saturday, October 19, 2013 from 1:00 pm until 4:00 pm at Winslow Township High School. A rain date is scheduled for Sunday, October 20, 2013. All residents are encouraged to attend.
6. Committeewoman Leverett announced Winslow Township will be hosting a Marrow Registry Drive. Marrow donors are urgently needed to save the lives of patients like Kyle Markes, an 11 year old boy of Jamaican descent, whose family learned that his cancer had aggressively returned. A donor of similar ethnic background would be a likely match. Join Friends of Kyle at Winslow Township Municipal Building on September 27, 2013 from 10:00 am until 3:00 pm and help find a cure for Kyle and other patients with diseases like leukemia, lymphoma or sickle cell anemia. Or make a \$10 donation – Text “Match 038” to 50555. Informational packets have been given to all governing body members help get the word out.
7. Committeeman Tomasello announced the Rotary Club of Winslow Township will be hosting their Annual 5K Run/1 Mile Walk on September 21, 2013 beginning at the Star Center, 100 Erial Road in Sicklerville. Registration 8:00 am to 9:15 am. Run/Walk begins at 9:30 am. For more information and pre-registration you can either call 856-981-

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7652, or visit www.winslowtwprotary.org or
batestrack@comcast.net

8. Committeewoman Lawrence announced the Camden County Freeholders are sponsoring flu shots on Wednesday, October 16 from 2-4 pm at the Bud Duble Senior Citizens Center.
9. Committeewoman Lawrence announced the Camden County Freeholders are sponsoring its annual Women's Health Conference on Saturday, October 19 beginning at 8:00 am at Eastern Regional High School in Voorhees.

MINUTES OF PREVIOUS MEETINGS:

Minutes from the July 16, 2013 General Meeting; August 20, 2013 General Meeting; and the August 20, 2013 Executive Session of the Winslow Township Governing Body were distributed and are now subject to approval.

A Motion was made by Committeeman Lowery and seconded by Committeewoman Leverett to approve the aforementioned Minutes. All present voted in favor of the Motion, except Committeewoman Lawrence recused herself from the August 20, 2013 General and Executive Session minutes. Committeemen Tomasello and Flamini recused themselves from the July 16, 2013 Minutes. The motion carried.

PROCLAMATIONS:

1. Mayor Wright, along with Delores Canonico and Mayor Cowling-Carson presented a Proclamation – Camden County's Volunteer of the Year to Fidel Fernandez – Winslow Township Drug and Alcohol Alliance (Chairwoman)

Mayor Wright read and presented Ms. Fernandez with a Prod Ms. Canonico explained why she nominated Ms. Fernandez, whom she believes is a visionary.

Mayor Cowling-Carson stated Ms. Fernandez will be receiving the Volunteer of the Year Award from the State at their

Annual Summit in New Brunswick. Mayor Cowling-Carson also presented Ms. Fernandez with a Certificate of Volunteer from the County.

Ms. Fernandez expressed her appreciation and her compassion for helping the community.

2. Mayor Wright read the Proclamation proclaiming September as Recovery Month

PRESENTATIONS:

None.

COMMUNICATIONS:

None.

INTRODUCTION OF ORDINANCES:

None.

SECOND READING OF ORDINANCES:

None.

RESOLUTIONS:

R-2013-322 Resolution Approving Release of the Performance Guarantee Posted for White Pines Phase 2

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Leverett to approve the aforementioned Resolution. The motion carried.

R-2013-323 Resolution Releasing a Lien Placed on Block 12201, Lot 74

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Leverett to approve the aforementioned Resolution. The motion carried.

R-2013-324 Resolution for Renewal of Membership in the Camden County Municipal Joint Insurance Fund

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A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Leverett to approve the aforementioned Resolution. The motion carried.

R-2013-325 Resolution Authorizing a Shared Services Agreement for Animal Control Services Between the Township of Winslow and the Township of Berlin, in the County of Camden, State of New Jersey

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Leverett to approve the aforementioned Resolution. The motion carried.

R-2013-326 A Resolution Providing Authorization for Purchasing By Use of Contracts Established Between the New Jersey Division of Purchasing and Certain Providers of Goods and Services

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Leverett to approve the aforementioned Resolution. The motion carried.

R-2013-327 Resolution Supporting "No Passing Zone" on Route 73 in Winslow Township, Camden County As Recommended by The New Jersey Department of Transportation

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Leverett to approve the aforementioned Resolution. The motion carried.

R-2013-328 Resolution Approving Settlement Rite Aid Corporation Tax Appeal

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Leverett to approve the aforementioned Resolution. The motion carried.

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R-2013-329 Resolution Approving Settlement Cresskill Hills,
LLC Tax Appeal

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Leverett to approve the aforementioned Resolution. The motion carried.

R-2013-330 Resolution Approving Settlement Cross Keys
Medical Tax Appeal

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Leverett to approve the aforementioned Resolution. The motion carried.

R-2013-331 Resolution Authorizing a Cooperative Pricing
Agreement Contract Between The Township of
Winslow and Various Vendors For Copy,
Computer Paper and Envelopes

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Leverett to approve the aforementioned Resolution. The motion carried.

R-2013-332 Resolution Providing for Refund of Developers
Escrow for E545 White Cedars Associates, LLC.
(\$5,641.07)

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Leverett to approve the aforementioned Resolution. The motion carried.

R-2013-333 Resolution Providing for Closing of Developers
Escrow Account for E545 White Cedars
Associates, LLC. – (zero balance)

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Leverett to approve the aforementioned Resolution. The motion carried.

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R-2013-334 Resolution Providing for Closing of Developers
Escrow Account for E546 White Cedars
Associates, LLC. (zero balance)

A Motion was made by Committeewoman Lawrence and
seconded by Committeewoman Leverett to approve the
aforementioned Resolution. The motion carried.

R-2013-335 Resolution Authorizing Reimbursement of Excess
Real Estate Taxes and/or Utility Charges Paid

A Motion was made by Committeewoman Lawrence and
seconded by Committeewoman Leverett to approve the
aforementioned Resolution. The motion carried.

R-2013-336 Resolution Authorizing Cancellation of Tax Levy
and Refund of Overpayment

A Motion was made by Committeewoman Lawrence and
seconded by Committeewoman Leverett to approve the
aforementioned Resolution. The motion carried.

R-2013-337 Resolution Re-appointing Administrator for the
Township of Winslow – Joseph Gallagher

A Motion was made by Committeewoman Lawrence and
seconded by Committeewoman Leverett to approve the
aforementioned Resolution. The motion carried.

R-2013-338 Resolution Authorizing Settlement – (NJDEP)

A Motion was made by Committeewoman Lawrence and
seconded by Committeewoman Leverett to approve the
aforementioned Resolution. The motion carried.

R-2013-339 Resolution of Award of Contract for Paving
Services 2013- Dominick Casario Trucking, Inc.
Contract

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A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Leverett to approve the aforementioned Resolution. The motion carried.

R-2013-340 Resolution of Award of Contract – Payroll and HR Services – Automated Data Processing (“ADP”)

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Leverett to approve the aforementioned Resolution. The motion carried.

R-2013-341 Resolution Accepting an Allocation of Federal Emergency Management Assistance to New Jersey Municipalities (\$5,000.00)

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Leverett to approve the aforementioned Resolution. The motion carried.

R-2013-342 Resolution Amending Resolution R-2012-102 Award of Contract for Wells 3, 7 & 9 Radium Removal Plant Maintenance, Operation and Management Service

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Leverett to approve the aforementioned Resolution. The motion carried.

R-2013-343 Resolution Authorizing Change Order No. 1 – Environmental Resolutions, Inc, - Engineering Services – Oak Forest Pump Stations #1 and #2

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Leverett to approve the aforementioned Resolution. The motion carried.

R-2013-344 Resolution Authorizing the Winslow Township Purchasing Agent to Establish Request for Proposals for a Qualified Energy Services Company

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A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Leverett to approve the aforementioned Resolution. The motion carried.

R-2013-345 Resolution of Award of Contracts for Star Building Improvements 2013 Winslow Township – Fencing and Landscaping – Master Wire and Landscaping by D & G

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Leverett to approve the aforementioned Resolution. The motion carried.

R-2013-346 Resolution Authorizing the Township of Winslow to Apply to the New Jersey Department of Transportation for Fiscal Year 2014 Municipal Aid Program for Sicklerville Sidewalk Improvement Project, Phase II

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Leverett to approve the aforementioned Resolution. The motion carried.

UNFINISHED BUSINESS:

None.

TABLED ITEMS-UNFINISHED BUSINESS:

None.

REPORTS OF DIRECTORS AND LIAISONS:

Community Services: (Director Mackey):

Mayor Wright reported the Code Enforcement Officers have been moved and are now a part of the Administrator's Office.

Public Works: (Director Wilson):

1. Committeeman Wilson reported the 2013 Fall Leaf Collection will begin soon and will be available on the website.

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2. Public Buildings and Grounds Application – Camden County Department of Health & Human Services – Camden County 2013 -14 Influenza Immunization Program on Wednesday, October 16, 2013 from 1:00 pm until 5:00 pm at the Senior Citizen Center
3. Public Buildings and Grounds Application – Girl Scout Troop 30397 – Troop Christmas Party on December 20, 2013 from 6:00 pm until 10:00 pm at the Senior Citizen Center
4. Public Buildings and Grounds Application – Camden County Board of Elections – Board Workers Class on September 30, 2013 from 5:30 pm until 8:30 pm at the Senior Citizen Center
5. Public Buildings and Grounds Application – West Atco Youth in Action, Inc. – Health and Fitness Fair/Fundraiser on November 23, 2013 from 8:00 am until 5:00 pm at the Senior Citizen Center
6. Public Buildings and Grounds Application - Eden Hollow Town Watch Meetings on September 16, October 21, November 18, 2013 and January 13, February 10, March 10, April 14, 2014 from 7:00 pm until 9:00 pm at the Star Building

A Motion was made by Committeeman Wilson and seconded by Committeeman Tomasello to approve the aforementioned public buildings and grounds application nos. 2 thru 6. The motion carried.

Parks, Recreation and Community Events: **(Director Wilson)**

Committeeman Wilson reported that Mr. Mammucari has confirmed the beautification work at the Oak Forest park is complete. The park has new mulch and the court has been re-stripped.

Department of Municipal Utilities: **(Director Flamini)**

Committeeman Flamini deferred to Mr. Hann.

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Mr. Hann discussed the problems with the water system this morning in which portions of the Township experienced low pressure. He explained the water tank is being painted. There was a test run last week and there were no interruptions with the tank being shut down. However, when the tank was shut down this morning, New Jersey American Water operating pump also shut down. The problem was rectified shortly thereafter.

Mayor Wright added he spoke to New Jersey American Water and was assured this would not happen again. He apologized for the inconvenience.

Administration: (Director Lawrence)

Committeewoman Lawrence deferred to Mr. Gallagher.

Economic Development Committee

Mr. Gallagher reported that the EDC is working hard on getting businesses coming into the Township.

CCMUA

Mr. Gallagher reported this project is on schedule.

Green Efforts

Mr. Gallagher reported the Township will be receiving a certification.

Management

Mr. Gallagher reported the Township's computer system for work orders are being upgraded to better serve the residents. The code enforcement department is now under the responsibility of his office.

Mayor Wright added that Wendy's and Panera Bread are coming to Sicklerville at Chews Landing and Cross Keys Road. He also stated that CarMax received final approval.

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Committeewoman Leverett reported the Tax Assessor's Office is reviewing and inspecting new construction and improvements. Their report is due by October 1, 2013.

Senior Citizens: (Director Leverett)

Committeewoman Leverett reported there are 182 members and they are very active.

1. Committeewoman Leverett reported the Winslow Township Senior Citizens are hosting a Family Fun Night Fundraiser at Friendly's, 647 Cross Keys Road in Sicklerville. Come join us on Monday, September 23rd from 5:00 pm until 8:00 pm. You must bring the flyer to the restaurant. Flyers will be available in the Municipal Clerk's Office.
2. Committeewoman Leverett also reported the Winslow Township Senior Citizens are having a yard sale at the Bud Duble Senior Citizens Building on Saturday, October 5th from 10:00 am until 5:00 pm. Rain or Shine. Rent a table for \$10.00. For additional information contact Tina at 856-767-5146. Reserve your space by September 23, 2013. There will be refreshments for sale.

Public Safety: (Director Mayor Wright)

Mayor Wright reported that the Governing Body received a copy of the August report of police department activities. The Mayor commended the Police Chief and his staff.

Mayor Wright also reported Cedarbrook Road will be milled and repaved from CR 720 to South Cedarbrook Road and from Cedarbrook Road to Route 73. Roadwork on Cedarbrook Road will begin on or about September 16, 2013. Roadwork on South Cedarbrook Road will begin on or about September 23, 2013. The roadwork should last no more than 45 days. There will be no road closures or night work.

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Revenue and Finance: **(Director Lowery)**

No report.

Mr. Dringus stated he is working on the logistics of the bond sale. Budget expenditures are inline.

Library Functions: **(Director Gibison)**

No report.

Mayor Wright encouraged everyone to visit our Township library.

Liaison to Division of Health: **(Comm. Lawrence)**

Committeewoman Lawrence reported Camden County Freeholders' Annual Women's Conference which will be held on October 19 from 8-3 pm at Eastern High School.

Committeewoman Lawrence reported that flu shots will be given at the Bud Duble Senior Citizens Center on October 16th.

Committeewoman Lawrence also reported that September is Ovarian Cancer Awareness Month.

Liaison to Municipal Drug Alliance: **(Comm. Tomasello)**

Committeeman Tomasello congratulated Ms. Fernandez. He also indicated that the Municipal Drug Alliance will have a table at the upcoming Halloween Festival.

Liaison to Celebrations Committee: **(Mayor Wright)**

Ms. Iannaco reported the 18th Annual Halloween Festival will be held on October 19th from 11-2 pm at Miller's Mulch. A rain date is scheduled for October 26th.

Mayor Wright added the Rodeo was held on Saturday. The Mayor commended Scott and Vicky Miller, Township residents who own Miller's Farm and Miller's Mulch, for their generosity. He also

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commended Ms. Iannaco for her work on the Celebrations Committee.

Engineers Report:

1. Engineer's report dated September 2013 – Churchill Engineers

CCU

Mr. White reported the construction in Sicklerville is progressing. The project for the townhouse development is located off Sicklerville Road.

Cross Keys Landing

Mr. White reported the 11,000 sq. ft. retail complex is being constructed.

Sidewalk Improvement Project

Mr. White reported the Township was awarded over \$200,000 in grant monies from the NJDOT. The Township passed a resolution tonight to apply for year 2014 monies.

Cross Country Connect

Mr. White reported the Township's grant application was successful and the DPW has begun cleaning the overgrowth along Williamstown Road.

Mayor Wright commended Mr. McGlinchey and his staff on the cleanup.

2. Engineer's report dated September 10, 2013 – R&V Engineers

The SCADA Water System

Mr. Hann reported the Township successfully conducted a test run by isolating the tank on September 4, 2013.

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Mr. Hann reported this project was scheduled to begin on September 9, 2013 utilizing the SCADA System.

Committeeman Flamini thanked Messrs. Gallagher, Bowman and Hann for addressing the water system situation this morning.

NEW BUSINESS:

1. Winslow School District

Mayor Wright met with Dr. Poteat to discuss the additions and enhancements of the School District. There will be smart boards in every classroom. Every school has received updated security cameras and security doors. In addition, all schools will have solar energy panels by year's end and all roofs have been repaired.

Mayor Wright also visited School #4's Back-to-School picnic. He was impressed with their enthusiasm. He encouraged everyone to support our school system.

2. Committeeman Tomasello received a request from the American Legion Post 311 in Atco to use our fields and to waive the fees.

R-2013-347 Resolution Waiving Permit Fees Established Under Chapter 5 of the Code of the Township of Winslow Entitled "Athletic Facility Use" for American Legion Post 311 Baseball Team

A Motion was made by Committeeman Tomasello and seconded by Committeeman Wilson to approve the aforementioned Resolution to waive fees and to use our fields based upon availability. The motion carried.

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BUSINESS LICENSE APPLICATIONS:

1. United Environmental Waste Services, LLC
237 N. Grove Street
Berlin, NJ 08009
2. KMT Services LLC
102 Raven Court
Berlin, NJ 08009
3. A&M Bookkeeping Enterprises (AMBE)
35 Red Fox Trail
Sicklerville, NJ 08081
4. Rosita's Wellness Center
525 B Williamstown Road
Sicklerville, NJ 08081

A Motion was made by Committeeman Flamini and seconded by Committeewoman Leverett to approve the aforementioned business license applications nos. 1-4. The motion carried.

CLOTHING BINS

None.

TAXICAB LICENSE:

1. Family Taxi
1879 S. Blackhorse Pike
Williamstown, NJ 08094

Owner Driver's License: Peter Carlson (Family Taxi)

- a) Letter from Family Taxi requesting prepaid insurance premium waiver

A Motion was made by Committeeman Tomasello and seconded by Committeeman Flamini to approve the aforementioned taxicab license and approve prepaid insurance premium waiver conditioned upon insurance

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coverage verification is provided monthly to the Clerk's Office. Failure will generate an automatic cease and desist order as ordered by the Governing Body at their September 10, 2013 meeting.

TAXICAB DRIVER'S LICENSE:

2. Taxicab Driver: Joseph Anthony
3. Taxicab Driver: Matthew Espen
4. Taxicab Driver: Clifton Walker, Jr.

A Motion was made by Committeeman Tomasello and seconded by Committeewoman Lawrence to approve the aforementioned taxicab driver's licenses. The motion carried.

PUBLIC PARTICIPATION:

MOTION TO OPEN PUBLIC PARTICIPATION:

A Motion was made by Committeeman Tomasello and seconded by Committeewoman Lawrence to open public participation. The motion carried.

ALL CITIZENS WILL BE ALLOWED FIVE MINUTES TO BE HEARD.

**HEARING NO COMMENTS FROM THE PUBLIC - A MOTION TO
CLOSE PUBLIC PARTICIPATION IS REQUIRED:**

A Motion was made by Committeeman Tomasello and seconded by Committeeman Flamini to close public participation. The motion carried.

COMMENTS BY OFFICIALS:

None.

CLOSING PRAYER:

The Municipal Clerk provided the closing prayer.

TOWNSHIP OF WINSLOW

SEPTEMBER 10, 2013

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ADJOURNMENT:

A Motion was made by Committeewoman Leverett and seconded by Committeewoman Lawrence to adjourn the meeting at 8:16 pm. The motion carried.

PREPARED BY:

Deborah A. Iannaco, RMC
Municipal Clerk
Township of Winslow

DAI/1ld

Total Meeting Time 0 Hours and 46 Minutes