

WORKSHOP/BUSINESS MEETING OF THE MAYOR & TOWNSHIP
COMMITTEE

MEETING CALLED TO ORDER:

Mayor Wright called the meeting to order at 7:30 pm.

SALUTE TO FLAG:

All present pledged their allegiance to the flag of the United States of America.

OPENING PRAYER:

The Municipal Clerk provided the opening prayer.

ROLL CALL:

Charles Flamini, Committeeman, present
Karen D. Gibison, Committeewoman, present
Marie D. Lawrence, Committeewoman, present
Evelyn M. Leverett, Committeewoman, present
George Lowery, Committeeman, present
Thaddeus Mackey, Committeeman, late arrival
Anthony J. Tomasello, Committeeman, present
John A. Wilson, Committeeman, present
Barry M. Wright, Mayor, present

OTHER OFFICIALS PRESENT:

Joseph Gallagher, Township Administrator; Deborah A. Iannaco, Municipal Clerk; Steve Dringus, CMFO; Stuart A. Platt, Township Solicitor; George Hann, Municipal Utilities Engineer; Ben Blair, Churchill Engineers; Chief Stimelski, WTPD; Deputy Chief Michael Scardino, WTFD; and Gail M. Gallo, Recorder.

“OPEN PUBLIC MEETINGS LAW” ANNOUNCEMENT:

Mayor Wright announced this meeting is being conducted in full compliance of the “Open Public Meetings Law” and notices were sent to the Courier Post, Record Breeze, Philadelphia Inquirer and other news media. In addition, the notice was provided on the Official Bulletin Board. This meeting is being electronically recorded.

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Mayor Wright stated to please be aware in the event of an emergency, all persons in the courtroom should exit the courtroom quickly and orderly, using the two main doors in the courtroom and then locate the nearest exit to safety. In addition, all cell phones shall be turned off or placed on vibrate during the Township meeting.

ANNOUNCEMENTS:

1. Committeeman Wilson announced **E-WASTE - STATE LAW REQUIRES RESIDENTS TO RECYCLE TVS, COMPUTERS, MONITORS, ETC.**

The DEP is reminding residents that electronic devices such as televisions, all personal or portable computers, electronic tablets, e-book readers and monitors cannot be thrown out with the trash but must be taken to designated e-waste recycling drop-off points as required by State law.

Winslow Township Public Works Building is now a recycling drop off center for E-waste (Hours 7:00 am to 3:00 pm Monday – Friday). **Acceptable Items are:** All Computer Parts, TVs, Phones, Copiers, Radios, Video Game Consoles, Cameras and much more. Please remove hard drives from devices that contain any personal information. **Drop Off ONLY – No Curbside Pick-up.** For more information call 609-567-0700 or visit the Township website at www.winslowtownship.com.

2. Committeeman Wilson announced the **2013 COLLECTION EVENTS:**

HOUSEHOLD HAZARDOUS WASTE COLLECTIONS:

October 19, 2013 at Camden County Public Works, 2311 Egg Harbor Rd. Lindenwold – (Hours 8:30 am to 3:00 pm)

ELECTRONICS RECYCLING EVENTS:

October 26, 2013 at Camden County Public Works, 2311 Egg Harbor Rd. Lindenwold (8:30 am to 12:30 pm)

3. Committeeman Wilson announced that as of January 2013 yard waste must be placed at the curb in paper lawn bags or

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in a yard waste marked trash container. Vegetative waste will longer be acceptance in plastic bags.

Mayor Wright added the Township tried to implement a new policy of only collecting trash in trash receptacles. However, this effort did not work well and trash will again be accepted in bags left on the curb. He apologized for any inconvenience this may have caused.

4. Committeewoman Lawrence announced the Township offices will now have one phone number of 609-567-0700. Anyone trying to reach a Township Department or office can now use this number. The Police Department non-emergency number of 609-561-3300 will remain the same.
5. Committeeman Flamini announced Winslow Township proclaims mandatory restriction of the Use of Water for certain purposes. Even numbered addresses can water on even numbered days and odd numbered addresses can water on odd numbered days. Water usage is restricted to 5:00 am to 7:00 am and 7:00 pm to 9:00 pm. Outside water usage is prohibited on the 31st day of the month.
6. Committeewoman Gibison announced Winslow Township 18th Annual Halloween Festival will be held on Saturday, October 19, 2013 (rain date scheduled for Saturday, October 26, 2013) from 11:00 am until 2:00 pm at Miller's Mulch, 625 South Egg Harbor Road (Rt. 561), Hammonton, NJ.
7. Committeeman Tomasello announced Halloween Trick or Treat Hours in Winslow Township are hereby declared from 3:00 pm – 8:00 pm on Thursday, October 31st. In addition, curfew is set at 8:00 pm on the evenings of October 30th and October 31st for those under 18 years of age. The Governing Body requests the Police Department be on special alert due to concerns of seasonal mischief.
8. Committeewoman Leverett announced Winslow Township announces that all General Offices will be closed on Monday, October 14, 2013 in observance of Columbus Day.

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9. Committeewoman Lawrence announced Camden County Freeholders are sponsoring flu shots on Wednesday, October 16 from 2-4 pm at the Bud Duble Senior Citizens Center.
10. Committeewoman Lawrence announced the Camden County Freeholders are sponsoring its annual Women's Health Conference on Saturday, October 19 beginning at 8:00 am at Eastern Regional High School in Voorhees.
11. Committeeman Lowery announced the Winslow Township Fire Department is hosting their Annual Fire Prevention Program on Saturday, October 19, 2013 from 1:00 pm until 2:00 pm at the Winslow Township High School. The rain date is October 20th. All residents are encouraged to attend.
12. Committeeman Lowery announced the Winslow Township Fire District #1 is holding a Special Fire District Election on Saturday, December 7, 2013 from 2:00 pm until 9:00 pm at the following polling locations:

Voters Residing in Ward 1 & Ward 2

Winslow Township Fire District #1
9 Cedar Brook Road

Voters Residing in Ward 3 & Ward 4

CCU Baptist Church
242 Sicklerville Road

The purpose of the election is to give voters the opportunity to vote on two (2) bond referendum questions for capital improvements not to exceed \$6,540,000.00.

MINUTES OF PREVIOUS MEETINGS:

Minutes from the September 24, 2013 General Meeting of the Winslow Township Governing Body were distributed and are now subject to approval.

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A Motion was made by Committeeman Lowery and seconded by Committeeman Flamini to approve the aforementioned Minutes. The motion carried.

PRESENTATIONS:

1. Mayor Wright and Committeewoman Lawrence presented the 2013 American Heart Walk Tee-Shirt Winners:

Mary Jimoh - School #5 Grand Winner
Cassandra Todd - School #5 Runner Up
Tuliyah Goldsboro - School #1 Winner
Katelyn Winthrop - School # 2 Winner
Javon Pritchett - School #3
Kiana Fauntleroy - School #6

2. Mayor Wright introduced the Winslow Township High School Chamber Choir. The choir sang two selections.

Committeeman Mackey arrived at this time.

Mayor Wright commended the choir and expressed his appreciation.

PROCLAMATIONS:

1. Committeewoman Leverett read the National Breast Cancer Awareness Month Proclamation
2. Committeeman Lowery read the National Fire Prevention Week Proclamation

Deputy Fire Chief Michael Scardino announced the Fire Department will be celebrating Fire Prevention Week and he invited all Township residents to attend the Fire Prevention Program on October 19th at the Winslow Township High School. He encouraged everyone to check their smoke detectors and change their batteries. Chief Scardino advised that the fire department supplies smoke detectors free of charge and they install them as well.

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COMMUNICATIONS:

None.

INTRODUCTION OF ORDINANCES:

1. Ordinance Amending Chapter 153 of the Code of Winslow Captioned "Garbage, Rubbish, and Refuse" (*Method of placing leaves and yard waste for collection and use of proper containers*)

A Motion was made by Committeewoman Gibison and seconded by Committeeman Tomasello to introduce the aforementioned Ordinance.

A roll call vote indicated the following:

Committeeman Flamini, yes
Committeewoman Gibison, yes
Committeewoman Lawrence, yes
Committeewoman Leverett, yes
Committeeman Lowery, yes
Committeeman Mackey, yes
Committeeman Tomasello, yes
Committeeman Wilson, yes
Mayor Wright, yes

The motion carried.

2. Ordinance of The Township of Winslow, County of Camden, State of New Jersey, Accepting Dedication of Various Streets In Wilton's Corner Development (*Dedication of Streets in Wilton's Corner Single Family Homes and Wilton's Corner Townhouses*)

A Motion was made by Committeeman Tomasello and seconded by Committeeman Wilson to introduce the aforementioned Ordinance.

A roll call vote indicated the following:

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Committeeman Flamini, yes
Committeewoman Gibison, yes
Committeewoman Lawrence, yes
Committeewoman Leverett, yes
Committeeman Lowery, yes
Committeeman Mackey, yes
Committeeman Tomasello, yes
Committeeman Wilson, yes
Mayor Wright, yes

The motion carried.

3. Ordinance Amending Chapter 276 of the Code of the Township of Winslow Entitled "Vehicles and Traffic" (*Parking prohibited on one side of Tailor Lane, Tavern Lane and Candlestick Lane*)

A Motion was made by Committeewoman Leverett and seconded by Committeeman Lowery to introduce the aforementioned Ordinance.

A roll call vote indicated the following:

Committeeman Flamini, yes
Committeewoman Gibison, yes
Committeewoman Lawrence, yes
Committeewoman Leverett, yes
Committeeman Lowery, yes
Committeeman Mackey, yes
Committeeman Tomasello, yes
Committeeman Wilson, yes
Mayor Wright, yes

The motion carried.

4. Ordinance of the Township of Winslow, County of Camden, and State of New Jersey, Amending and Revising Chapter 113 of the Code of the Township of Winslow Entitled "Construction Codes, Uniform" (*Amend Temporary Certificate of Occupancy fees to be in conformance with state standards*)

A Motion was made by Committeeman Flamini and seconded Committeewoman Gibison to introduce the aforementioned Ordinance.

A roll call vote indicated the following:

Committeeman Flamini, yes
Committeewoman Gibison, yes
Committeewoman Lawrence, yes
Committeewoman Leverett, yes
Committeeman Lowery, yes
Committeeman Mackey, yes
Committeeman Tomasello, yes
Committeeman Wilson, yes
Mayor Wright, yes

The motion carried.

SECOND READING OF ORDINANCES:

None.

RESOLUTIONS:

R-2013-353 Resolution Authorizing a Proposal with CME Associates for Licensed Site Remediation Professional Services for Winslow Township Municipal Complex

A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-354 Resolution Placing a Lien on Various Properties – Grass Cutting Liens

A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

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R-2013-355 Resolution Placing a Lien on Block 5402, Lot 5

A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-356 Resolution Placing a Lien on Block 12504, Lot 7

A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-357 Resolution Placing a Lien on lock 7602, Lot 10

A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-358 Resolution Placing a Lien on Block 305.02, Lot 5

A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-359 Resolution Placing a Lien on Block 7602, Lot 20

A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-360 Resolution Placing a Lien on Block 11804, Lot 28

A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-361 Resolution Placing a Lien on Block 12708, Lot 19

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A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-362 Resolution Placing a Lien on Block 3003, Lot 3

A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-363 Resolution Placing a Lien on Block 12306, Lot 15

A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-364 Resolution Placing a Lien on Block 3901.03, Lot 1

A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-365 Resolution Placing a Lien on Block 1202.01, Lot
25

A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-366 Resolution Placing a Lien on Block 12101, Lot 31

A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-367 Resolution Placing a Lien on Block 4504, Lot 4.03
(149 Cedarbrook Road) - *Repairs and Water
Reconnection Charges*

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A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-368 Resolution Providing for a Refund of Money to the Norways Residents Water and Sewer Rate Reduction 4th Quarter Billing

A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-369 Resolution Providing for a Refund of Money to Strawberry Village Residents Water Rate Reduction 4th Quarter Billing

A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-370 Resolution Providing for Change Order No. 1 – SCADA System Improvements – SCALFO Electric, Inc. – Contract No. 20130410A

A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-371 Resolution Awarding the Issuance of Three Taxicab Licenses in the Township of Winslow, County of Camden, State of New Jersey

A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-372 Resolution Providing Authorization for Purchasing by Use of Contracts established Between the New Jersey Division of Purchasing and Certain Providers of Goods and Services

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A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-373 Resolution Approving Settlement – *AT&T Tax Court Appeals*

A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-374 Resolution of the Township Committee of the Township of Winslow, County of Camden, New Jersey, Authorizing the Preparation and Submission of an Application to the New Jersey Environmental Infrastructure Trust (*Conversion from a dialer telemetry system to a computerized SCADA system to existing sanitary pump stations*)

A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-375 Resolution Providing For A Meeting Not Open To The Public In Accordance With The Provisions Of The New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 – *Litigation – 149 Cedar Brook Road*

A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2013-376 Resolution Approving and Ratifying Consent Order to Settle an Order to Show Cause in The Matter of Balkcom v. Township of Winslow, et. al. and Authorizing Township Solicitor to Defend the Litigation

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A Motion was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution.

Mr. Platt explained the Plaintiff has outstanding balances for damages to the water meter. Mr. Gallagher also added a lien will be placed on the property.

The motion carried.

UNFINISHED BUSINESS:

None.

TABLED ITEMS-UNFINISHED BUSINESS:

None.

REPORTS OF DIRECTORS AND LIAISONS:

Community Services: (Director Mackey):

No report.

Public Works: (Director Wilson):

1. Committeeman Wilson reminded everyone the leaf collection will begin shortly and advised everyone to check the website for their designated week.
2. Public Buildings and Grounds Application – Senior Resource Group – AmeriHealth/Medicare Educational Event on October 2, 2013 and October 16, 2013 from 11:30 am until 4:00 pm at the Senior Citizens Center
3. Public Buildings and Grounds Application – The Davon T. Jones Foundation – Foundation Dinner on January 18, 2014 from 5:00 pm until 11:00 pm at the Senior Citizen Center
4. Public Buildings and Grounds Application - Girl Scout Troop 30913 - Troop Month Meetings on Jan. 12, Jan. 26, Feb. 9, Feb 23, March 9, March 23, April 6, April 20, April 27 and

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May 4, 2014 from 3:00 pm until 5:00 pm at the Senior
Citizens Center

A Motion was made by Committeeman Wilson and seconded
by Committeeman Tomasello to approve the aforementioned
public buildings and grounds application nos. 2-4. The
motion carried.

Parks, Recreation and Community Events: **(Director Wilson)**

Committeeman Wilson reminded everyone to attend the Halloween
Festival and the Fire Prevention Program on October 19th. He
added that time should allow residents to attend both events.

Department of Municipal Utilities: **(Director Flamini)**

Committeeman Flamini deferred to the municipal utilities engineers
report.

Administration: **(Director Lawrence)**

Committeewoman Lawrence deferred to Mr. Gallagher.

EDC

Mr. Gallagher reported that residential development projects are
going very well.

CDBG funds

Mr. Gallagher reported improvements were done to the Star Center,
including landscaping. He added it is a great place for meetings
and activities.

Mr. Gallagher also reported funds were received for sidewalk
improvements and handicap accessible doorways at the municipal
building.

Green Efforts

Mr. Gallagher reported the Township received a \$2,000 grant from
Walmart to do additional projects.

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Sidewalk Projects

Mr. Gallagher reported Sicklerville and Erial Roads are looking nicely.

Quality of Life

Mr. Gallagher reported the Code Enforcement Officers are updating the Customer Service Program and are reviewing all properties for proper maintenance.

ROSI

Mr. Platt reported due to the efforts of his staff, along with the Clerk and Administration Offices, the Recreation and Open Space Inventory (ROSI) list is amended and is now in proper order.

Tax Assessing: (Director Leverett)

No report.

Senior Citizens: (Director Leverett)

Committeewoman Leverett reported there is a food bank every Thursday at 4 pm at the Bud Duble Senior Citizens Center.

Public Safety: (Director Mayor Wright)

Mayor Wright reported the monthly report from the Police Department has been distributed to Governing Body members. He commended the Police Chief for his efforts in hiring officers and saving the Township money.

Revenue and Finance: (Director Lowery)

Committeeman Lowery deferred to Mr. Dringus.

Mr. Dringus reported appropriations are on target. Revenue funds are more than anticipated.

Library Functions: (Director Gibison)

No report.

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Liaison to Division of Health: **(Comm. Lawrence)**

Committeewoman Lawrence reminded everyone that flu shots will be available on Wednesday, October 16th at the Bud Duble Senior Citizens Center

Committeewoman Lawrence also reported the Camden County Women's Conference will be held on Saturday, October 19th at Eastern Regional High School beginning at 8:00 am.

Liaison to Municipal Drug Alliance: **(Comm. Tomasello)**

No report.

Liaison to Celebrations Committee: **(Mayor Wright)**

Ms. Iannaco reminded everyone that the Halloween Festival will be held on Saturday, October 19th at Miller's Mulch from 11:00 until 2:00 pm. The rain date is October 26th. Children are encouraged to dress in costume. Refreshments will be served.

Ms. Iannaco also reported on November 11, 2013, at the War Memorial, the Township will have their Annual Veterans Day Ceremony. She encouraged everyone to attend and help honor our service men and women.

Engineers Report:

1. Engineer's report dated October 2013 – Churchill Engineers

Mr. Blair went over the report.

Moorland Farms and Taylor Woods

Mr. Blair reported these residential development projects are moving ahead.

15" Interceptor

Mr. Blair reported a construction meeting was held today.

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NJDOT Municipal Aid Application

Mr. Blair reported his office submitted an application for additional sidewalks in the Sicklerville area and is awaiting a response.

Mayor Wright commended the Churchill firm for all their work and saving the Township money.

2. Engineer's report dated October 8, 2013 – R&V Engineers

Mr. Hann went over his report.

Water System-Wide SCADA

Mr. Hann reported the contractor requested a time extension to complete for Wells 10 and 11, which was approved tonight by Resolution.

Chews Landing Tank Painting

Mr. Hann reported the tank is drained and the contractor has mobilized to the site. The paint removal process will begin the week of October 7th.

Mr. Hann confirmed this project is still due for completion in November.

NEW BUSINESS:

None.

BUSINESS LICENSE APPLICATIONS:

1. Family Goods Thrift Store
101 Allied Parkway Unit C
Sicklerville, NJ 08081

A Motion was made by Committeewoman Gibison and seconded by Committeeman Lowery to approve the aforementioned business license application. The motion carried.

CLOTHING BINS

None.

PUBLIC PARTICIPATION:

MOTION TO OPEN PUBLIC PARTICIPATION:

ALL CITIZENS WILL BE ALLOWED FIVE MINUTES TO BE HEARD.

No one spoke.

HEARING NO COMMENTS FROM THE PUBLIC – A MOTION TO CLOSE PUBLIC PARTICIPATION IS REQUIRED:

A Motion was made by Committeeman Tomasello and seconded by Committeeman Flamini to close public participation. The motion carried.

COMMENTS BY OFFICIALS:

Mayor Wright stated he was happy to see Committeeman Mackey tonight and we will continue to pray for him.

Mayor Wright also requested prayer for a speedy recovery for Mrs. Sharon Cuffee, a Township employee.

EXECUTIVE SESSION:

A Motion was made by Committeeman Flamini and seconded by Committeeman Tomasello to enter into a closed session at 8:18 pm. The motion carried.

RETURN TO OPEN SESSION:

A Motion was made by Committeeman Tomasello and seconded by Committeeman Lowery to return to open session at 8:26 pm. The motion carried.

ADJOURNMENT:

A Motion was made by Committeeman Flamini and seconded by Committeewoman Leverett to adjourn the meeting at 8:26 pm. The motion carried.

TOWNSHIP OF WINSLOW

OCTOBER 8, 2013

WORKSHOP/BUSINESS MEETING OF THE MAYOR & TOWNSHIP

COMMITTEE

PREPARED BY:

Deborah A. Iannaco, RMC
Municipal Clerk
Township of Winslow

DAI/1ld
Total Meeting Time 0 Hours and 46 Minutes