

WORKSHOP/BUSINESS MEETING OF THE MAYOR & TOWNSHIP  
COMMITTEE

**MEETING CALLED TO ORDER:**

Mayor Metzner called the meeting to order at 7:32 pm.

**SALUTE TO FLAG:**

All present pledged their allegiance to the flag of the United States of America.

**OPENING PRAYER:**

The Acting Deputy Municipal Clerk provided the opening prayer.

**ROLL CALL:**

Russell H. Bates, Committeeman, present  
Charles Flamini, Committeeman, present  
Karen D. Gibison, Committeewoman, absent  
Marie D. Lawrence, Committeewoman, present  
Thaddeus Mackey, Committeeman, present  
Anthony J. Tomasello, Committeeman, present  
John A. Wilson, Committeeman, present  
Barry M. Wright, Committeeman, present  
Sue Ann Metzner, Mayor, present

**OTHER OFFICIALS PRESENT:**

Joseph Gallagher, Township Administrator; Steve Dringus, CMFO; Gail M. Gallo, Acting Deputy Municipal Clerk; Stuart Platt, Township Solicitor; Len Faiola, Municipal Utilities Engineer; Gary White, Municipal Engineer; Chief Stimelski, WTPD; Chief Osborne, WTFD; Deputy Chief Mike Scardino; WTFD; Ed McGlinchey, Supt. of Public Works/Zoning Officer; Aleta Sturdivant, VP of WTBOE; Ms. Peterson, Pres. of WTBOE; and Kim Lombardo, Recorder.

**“OPEN PUBLIC MEETINGS LAW” ANNOUNCEMENT:**

Mayor Metzner announced this meeting is being conducted in full compliance of the “Open Public Meetings Law” and notices were sent to the Courier Post, Record Breeze, Philadelphia Inquirer and other news media. In addition, the notice was provided on the

WORKSHOP/BUSINESS MEETING OF THE MAYOR & TOWNSHIP  
COMMITTEE

Official Bulletin Board. This meeting is being electronically recorded.

**EMERGENCY EXITS:**

Mayor Metzner stated to please be aware in the event of an emergency, all persons in the courtroom should exit the courtroom quickly and orderly, using the two main doors in the courtroom and then locate the nearest exit to safety. In addition, all cell phones shall be turned off or placed on vibrate during the Township meeting.

**ANNOUNCEMENTS:**

1. Committeewoman Lawrence announced the Camden County Board of Freeholders is sponsoring the ANNUAL SENIOR CITIZENS HEALTH AWARENESS FAIR –Wednesday, October 5, 2011 – 11:00 AM TO 2:00 PM at the Jack Curtis Stadium in Cooper River Park
2. Deputy Chief Scardino announced the Winslow Township Fire Department will be hosting their 12<sup>th</sup> Annual Fire Prevention Program on Saturday, October 8, 2011 from 1:00 pm until 4:00 pm at Winslow Township High School. A rain date is scheduled for Sunday, October 9, 2011. All residents are encouraged to attend. The theme is “Keeping Your Family Safe”. Residents can contact the Fire District for a free smoke detector.
3. Committeeman Flamini announced the Winslow Township water restriction limits the water usage to even numbered addresses on even numbered days and odd numbered addresses on odd numbered days with no outside water usage on the 31<sup>st</sup> day of any month. Additionally, watering is restricted to 5:00 am until 7:00 am and 7:00 pm until 9:00 pm.
4. Committeeman Wright announced he just received news that the County will be spraying for mosquitos on Wednesday night.

WORKSHOP/BUSINESS MEETING OF THE MAYOR & TOWNSHIP  
COMMITTEE

A discussion took place.

5. Committeeman Bates announced the Rotary Club will be having a pancake breakfast on Saturday, October 8<sup>th</sup> at 8:00 am at the Senior Citizens Center
6. Committeewoman Lawrence announced on September 24<sup>th</sup> at Eastern High School, Camden County will have their Annual Women's Health Fair.

**MINUTES OF PREVIOUS MEETINGS:**

Minutes from the June 28, 2011, July 19, 2011 and August 16, 2011 Closed Executive Session of the Winslow Township Governing Body were distributed and are now subject to approval.

**A Motion** was made by Committeeman Wright and seconded by Committeeman Tomasello to approve the aforementioned Minutes. The motion carried.

**PROCLAMATIONS:**

1. Mayor Metzner and Committeeman Mackey presented a Proclamation to Katherine Mary Cheesman in honor of her *100<sup>th</sup> Birthday*

**PRESENTATIONS:**

1. Allison Zumwalde of Girl Scout Troop #30394 presented a plaque to the Township – “Keep Your Community Clean”

Mayor Metzner invited Ms. Zumwalde back to the Township when she receives her gold award.

**COMMUNICATIONS:**

None.

WORKSHOP/BUSINESS MEETING OF THE MAYOR & TOWNSHIP  
COMMITTEE**HEARING:**

1. PLACE-TO-PLACE TRANSFER OF CANIM, LLC
  - a. Objection letter from Marva Priestley dated August 30, 2011

Mayor Metzner turned the meeting over to Mr. Platt to conduct the hearing.

Mr. Platt read a brief background history of the place-to-place transfer application for Canim, LLC license no. 0436-33-010-003, which is currently a pocket license. He then introduced Niall O'Brien, Esquire of Archer & Greiner, the applicant's attorney.

Mr. O'Brien went over the plans for the location of the license and requested that any action on the license be postponed until the next meeting because the tax clearance certificate has not been received. He stated his client has owned the pocket license since 2009.

Mr. Platt requested that Ms. Priestley's letter of objection be marked as Exhibit "A-1". Mr. Platt sent a letter to Ms. Priestly advising of this hearing, which was marked as Exhibit "A-2". He read the objection letter and asked that she come forward.

Marva Bradford Priestley, 2 Hewitt Lane – She discussed her concerns regarding the Hiddenn Lake Inn that belonged to her grandfather, Leonard Holmes. She believes the license is being used by someone else. She read a public notice she prepared based on her belief that this license was incorrectly handled. She believes that she is a rightful heir to this license issued to Hidden Lake Inn. Mr. Platt requested the public notice be marked as Exhibit "A-3".

Mr. O'Brien explained the sequence of liquor license numbers. He explained that only a taxing or federal agency can place a hold on a liquor license. He believes this license was never issued to Hidden Lake Inn.

WORKSHOP/BUSINESS MEETING OF THE MAYOR & TOWNSHIP  
COMMITTEE

Committeeman Bates requested Ms. Priestley provide a license number for the liquor license owned by Mr. Holmes.

Mr. Platt explained that the liquor license for which Ms. Priestley is speaking of is not the liquor license being considered by the Township for a place-to-place transfer. The license number for Hidden Lake is 0436-33-005-001. He recommends the hearing be continued until September 27, 2011.

**A Motion** was made by Committeewoman Lawrence and seconded by Committeeman Wilson to continue the hearing until September 27, 2011. The motion carried.

**INTRODUCTION OF ORDINANCES:**

1. ORDINANCE OF THE TOWNSHIP OF WINSLOW, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY, VACATING PAPER STREETS, KNOWN AS ALLEN ROAD, 2<sup>ND</sup> STREET, 15<sup>TH</sup> STREET, WILLIAM SCHWARTZ'S LANE, AND A PORTION OF FLORENCE AVENUE WITHIN BLOCK 4101, LOT 1 ON THE TAX MAP OF THE TOWNSHIP OF WINSLOW

**A Motion** was made by Committeeman Wilson and seconded by Committeeman Wright to introduce the aforementioned Ordinance.

A roll call vote indicated the following:

Committeeman Bates, yes  
Committeeman Flamini, yes  
Committeewoman Gibison, absent  
Committeewoman Lawrence, yes  
Committeeman Mackey, yes  
Committeeman Tomasello, yes  
Committeeman Wilson, yes  
Committeeman Wright, yes  
Mayor Metzner, yes

The motion carried.

2. ORDINANCE OF THE TOWNSHIP OF WINSLOW, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY, AMENDING CHAPTER 108 OF THE CODE OF THE TOWNSHIP OF WINSLOW ENTITLED "CHARITABLE CLOTHING/DONATION BINS"

**A Motion** was made by Committeeman Wright and seconded by Committeeman Bates to introduce the aforementioned Ordinance.

A roll call vote indicated the following:

Committeeman Bates, yes  
Committeeman Flamini, yes  
Committeewoman Gibison, absent  
Committeewoman Lawrence, yes  
Committeeman Mackey, yes  
Committeeman Tomasello, yes  
Committeeman Wilson, yes  
Committeeman Wright, yes  
Mayor Metzner, yes

The motion carried.

3. ORDINANCE REFUNDING ORDINANCE PROVIDING FOR THE REFUNDING OF THE TOWNSHIP'S OUTSTANDING CALLABLE GENERAL OBLIGATION BONDS, SERIES 2002, DATED, NOVEMBER 15, 2002; AUTHORIZING THE ISSUANCE OF UP TO \$4,050,000.00 OF GENERAL OBLIGATION REFUNDING BONDS OF THE TOWNSHIP OF WINSLOW, COUNTY OF CAMDEN, NEW JERSEY, TO FINANCE THE COSTS THEREOF; MAKING CERTAIN DETERMINATIONS AND COVENANTS IN CONNECTION THEREWITH; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

**A Motion** was made by Committeeman Flamini and seconded by Committeeman Wilson to introduce the aforementioned Ordinance.

Mr. Dringus explained the bond saves the Township approximately \$130,000.00 over a 10-year period.

A roll call vote indicated the following:

Committeeman Bates, yes  
Committeeman Flamini, yes  
Committeewoman Gibison, absent  
Committeewoman Lawrence, yes  
Committeeman Mackey, yes  
Committeeman Tomasello, yes  
Committeeman Wilson, yes  
Committeeman Wright, yes  
Mayor Metzner, yes

The motion carried.

**SECOND READING OF ORDINANCES:**

None.

**RESOLUTIONS:**

**TABLED RESOLUTION:**

12. Resolution Appointing Chief of Police and Approving Employment Agreement

Mayor Metzner requested this Resolution be tabled until after the closed executive session.

**A Motion** was made by Committeeman Bates and seconded by Committeeman Mackey to **table** the aforementioned Resolution. The motion carried.

**R-2011-316** Resolution Authorizing Reimbursement of Excess Real Estate Taxes and/or Utility Charges Paid

**A Motion** was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

**R-2011-317** Resolution Authorizing Cancellation of Tax Levy and Refund of Overpayment

**A Motion** was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

**R-2011-318** Resolution approving Tax Payment Arrangement for Dorothy and Donnie Thompson – Block 3109, Lots 4 & 15

**A Motion** was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

**R-2011-319** Resolution Releasing a Lien placed on Block 12081, Lot 45

**A Motion** was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

**R-2011-320** Resolution Providing for the Refund of Monies for Permit on Block 5801, Lot 22

**A Motion** was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

**R-2011-321** Resolution Authorizing an Award for Software Maintenance for Winslow Township Police Department - Enforsys Police System, Inc.

**A Motion** was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

WORKSHOP/BUSINESS MEETING OF THE MAYOR & TOWNSHIP  
COMMITTEE

**R-2011-322** Resolution authorizing the Township of Winslow to Enter into a Memorandum of Understanding with the County of Camden to Connect to the County's Data Network for the purpose of Election Results Retrieval

**A Motion** was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

**R-2011-323** Resolution providing authorization for Leasing by Use of Contracts established between the New Jersey Division of Purchasing and Certain Providers of Goods and Services

**A Motion** was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

**R-2011-324** Resolution Amending Resolution R-2011-308 Permitting the Maintenance Guarantee for Winslow Center Phase II to expire on its indicated expiration date subject to conditions

**A Motion** was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

**R-2011-325** Resolution amending Pinelands Regional Growth Sewer Service Area Allocation Schedule "AKA Cedarbrook"

**A Motion** was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

**R-2011-326** Resolution amending Sicklerville Sewer Service Area Sewer Allocation Schedule

WORKSHOP/BUSINESS MEETING OF THE MAYOR & TOWNSHIP  
COMMITTEE

**A Motion** was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

**R-2011-327** Resolution Authorizing Renewal of A.B.C. License #0436-33-022-003 – Heritage Spirits, Inc.

**A Motion** was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

**R-2011-328** Resolution Authorizing Compliance with P.L. 2011, c. 78, Regarding Pension and Health Benefit Reforms

**A Motion** was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

**R-2011-329** Resolution Authorizing Submission of (SST-2012) Application For NJDOT Safe Streets To Transit Program Funds For Sidewalk Improvements To Williamstown Road In The Area Of The Avandale Park & Ride

**A Motion** was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

**R-2011-330** Resolution Authorizing The Township Of Winslow To Apply To The New Jersey Department Of Transportation For Fiscal Year 2012 Municipal Aid Program For Spring Road Resurfacing (Between Dogwood Lane And White Horse Pike)

**A Motion** was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

WORKSHOP/BUSINESS MEETING OF THE MAYOR & TOWNSHIP  
COMMITTEE

**R-2011-331** Resolution providing for a Meeting Not Open to the Public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 – No. (7) Negotiations – Taylor-Woods Project – Proposed Payment in Lieu of Tax Agreement; Litigation – *Fitting v. Township of Winslow*; and Employment Agreement for Chief of Police

**A Motion** was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

**R-2011-332** Resolution of the Mayor and Township Committee of the Township of Winslow, County of Camden, New Jersey, Authorizing the Preparation and Submission of an Application to the Local Finance Board Pursuant to N.J.S.A. 40A:2-51 et seq.

**A Motion** was made by Committeewoman Lawrence and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

**TABLED ITEMS-UNFINISHED BUSINESS:**

None.

**REPORTS OF DIRECTORS AND LIAISONS:**

Community Services: (Director Mackey):

No report.

Public Works: (Director Wilson):

1. Public Buildings and Grounds Application – 5 Star Girl Scouts on Friday, October 7, 2011 from 5:00 pm until 9:30 pm at the Senior Citizens Center

WORKSHOP/BUSINESS MEETING OF THE MAYOR & TOWNSHIP  
COMMITTEE

2. Public Buildings and Grounds Application – Rotary Club of Winslow Township on Saturday, October 8, 2011 from 6:00 am until 1:00 pm at Senior Citizens Center
3. Public Buildings and Grounds Application – Camden County Department of Health and Human Services for an influenza immunization session – Wednesday, October 12, 2011 from 2:00 pm until 4:00 pm at the Senior Citizens Center
4. Public Buildings and Grounds Application – Perfecting Ministries for a Thanksgiving Dinner for needy and seniors – Saturday, November 24, 2011 from 9:00 am until 4:00 pm at the Senior Citizens Center

**A Motion** was made by Committeeman Wilson and seconded by Committeeman Tomasello to approve the aforementioned public buildings and grounds application nos. 1-4. The motion carried.

Parks, Recreation and Community Events: (Director Wilson)

Committeeman Wilson reminded everyone of the Halloween Festival.

Department of Municipal Utilities: (Director Flamini)

Committeeman Flamini deferred to the engineer's report.

Administration: (Director Lawrence)

Committeewoman Lawrence deferred her report to Mr. Gallagher.

Mr. Gallagher reported the Administration Office is working on setting up the paperless agenda program. He summarized projects his office is currently working on. He deferred his report in part to the engineers. He is hoping the paperless agenda will be up and running in October.

WORKSHOP/BUSINESS MEETING OF THE MAYOR & TOWNSHIP  
COMMITTEE

Tax Assessing: (Director Bates)

Mr. Bates explained the revaluation process and how it affects real estate taxes. Tax appeals are due by April 1. Revaluations are due by October 15<sup>th</sup>.

Mayor Metzner explained that if the evaluators are not granted access into your home, it decreases your chances of a tax appeal.

A discussion took place.

Senior Citizens: (Director Tomasello)

No report.

Public Safety: (Director Wright)

Committeeman Wright received an activity report from the Police Department. Patrolman Haines received a Level II accommodation for a job well done.

Revenue and Finance: (Director Mayor Metzner)

Mayor Metzner reported the tax cycle for this year is completed.

Mr. Gallagher reported he will be issuing requests to department heads to turn in their budgets for 2012.

Library Functions: (Director Gibison)

No report.

Liaison to Division of Health: (Comm. Lawrence)

Committeewoman Lawrence reminded everyone of the Women's Health Fair. Also, on September 15<sup>th</sup> the Camden County mobile van will be at the Norway's.

WORKSHOP/BUSINESS MEETING OF THE MAYOR & TOWNSHIP  
COMMITTEE

Liaison to Municipal Drug Alliance: (Comm. Tomasello)

No report.

Engineers Report:

1. Engineer's report dated September 2011 – Churchill Engineers

Braddock Preserves, Waterford Farms. and Reserves at High Pointe

Mr. White reported paving contracts were awarded to Arawak Paving for these three developments.

Fleming Pike Phase II

Mr. White reported this road project was also awarded to Arawak Paving.

Drainage/Flooding Issues

Mr. White went over maps displaying the problem areas and explained his plans for remediation.

High Pointe Estates – There are plans to install inlets upstream.

Jackson Lane – This is small drainage area of about 17 acres. His plans are to re-direct the drainage.

Cedar Street – The Township basin works. There is talk about putting a swale in the paper street nearby. He will investigate it more.

Bates Mill Road – This is a low point track. Lots of issues with flooding, which leaves the road impassable for days.

A discussion took place.

WORKSHOP/BUSINESS MEETING OF THE MAYOR & TOWNSHIP  
COMMITTEE**PUBLIC PARTICIPATION:**

**A Motion** was made by Committeeman Tomasello and seconded by Committeeman Wright to move the agenda to public participation. The motion carried.

Vince Rice, 108 Christmas Tree Court – He thanked the Governing Body for addressing the flood issues. He had pictures of the flooding. He questioned why this wasn't taken care of two years ago. He would like a timeline for remediation of the flooding issue.

Peggy Vargiase, Christmas Tree Court – She thanked the Mayor and Mr. Gallagher. She requested a timeline for a resolution.

Robert Mason – His friends have concerns with the Charter School. Was it built properly? He said the parents were told the opening of the school was delayed because of the hurricane.

Peggy Vargiase – She requested clarification of the revaluation and the estimated taxes for 2012 she received. She has concerns after the revaluation of her home was done. Evaluators made mistakes.

**COMMENTS BY OFFICIALS:**

Mayor Metzner stated the engineer has been contact with the farmer with regard to the flooding on Christmas Tree Court. She cannot give Mr. Rice a timeline at this time.

Mayor Metzner stated there was a lack of application and permits, the Township Construction official closed down the construction at the charter school. There are permits for well and septic from the County.

Committeeman Bates stated the estimated tax will not be sent out.

Mr. Dringus explained the tax bill sent out and the estimation process.

Hearing no further comments, Mayor Metzner closed public participation.

**RETURN TO REPORTS:**

2. Engineer's report dated September 13, 2011 – R&V Engineers

Wells 3, 7 & 9

Mr. Faiola held a preconstruction meeting with the NJDEP on September 1. He is awaiting contract documents and notice to proceed. He expects the remediation work to begin on September 30. The wells should be active by Memorial Day 2012.

Mayor Metzner stated she called two weeks ago regarding work R&V did for the Planning Board. She did not receive a return call.

Mr. Faiola responded Mr. Vernick has had family matters and will have him call her tomorrow. He discussed environmental work his firm did for the planning board, to which they will recused themselves from doing further work.

Discussion took place.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

1. Recreation Center

Committeeman Wright stated the Sicklerville United Methodist Church is proposing a recreation center called the Family Life Center on Church Road at no cost to the Township. They are requesting a letter of support from the Governing Body.

**A Motion** was made by Committeeman Wright and seconded by Committeewoman Lawrence to authorize Mr. Gallagher to

WORKSHOP/BUSINESS MEETING OF THE MAYOR & TOWNSHIP  
COMMITTEE

write a letter of support to Sicklerville United Methodist Church for the recreation center.

Mayor Metzner asked if a letter of support obligates the Township to financial support.

Mr. Platt stated a motion to support is a concept not an obligation.

A discussion took place.

The motion carried.

**BUSINESS LICENSE APPLICATIONS:**

1. All Sport Driving School  
60 Trestle Avenue  
Hammonton, NJ 08037
2. By Design  
511 Williamstown Road  
Sicklerville, NJ 08081
3. Leena's Paradise  
28 Wildcat Branch Road  
Sicklerville, NJ 08081
4. Turner Landscaping  
737 Watstontown Road  
Berlin, NJ 08009

**A Motion** was made by Committeeman Tomasello and seconded by Committeeman Wright to approve the aforementioned business license application nos. 1-4. The motion carried.

**CLOTHING BINS**

1. Planet Aid  
2940 Turnpike Drive

WORKSHOP/BUSINESS MEETING OF THE MAYOR & TOWNSHIP  
COMMITTEE

Hatboro, PA 19040

Location: Caramano's

700 West Watson Road

Berlin, NJ 08009

**A Motion** was made by Committeeman Wright seconded by Committeeman Tomasello to approve the aforementioned clothing bin application. The motion carried.

**MESSAGE THERAPIST – INDIVIDUAL LICENSE**

1. Joan Calvano  
216 Liverpool Ave.  
Egg Harbor City, NJ 08215

**A Motion** was made by Committeeman Wright and seconded by Committeeman Tomasello to approve the aforementioned massage therapist license. The motion carried.

**CLOSING PRAYER:**

The Acting Deputy Municipal Clerk provided the closing prayer.

**CLOSED EXECUTIVE SESSION:**

The Governing Body held a closed session at 9:50 pm.

**RETURN TO PUBLIC SESSION:**

The Governing Body returned to open session at 10:25 pm.

**R-2011-333** Resolution Appointing Chief of Police and Approving Employment Agreement

**A Motion** was made by Committeeman Bates and seconded by Committeeman Tomasello to **untable** the aforementioned Resolution. The motion carried.

WORKSHOP/BUSINESS MEETING OF THE MAYOR & TOWNSHIP  
COMMITTEE

**A Motion** was made by Committeeman Bates and seconded by Committeeman Wright to approve the aforementioned Resolution. The motion carried.

**ADJOURNMENT:**

**A Motion** was made by Committeeman Bates and seconded by Committeeman Tomasello to adjourn the meeting at 10:26 pm. The motion carried.

**PREPARED BY:**

**CONCURRENCE BY:**

Gail M. Gallo, RMC  
Acting Deputy Municipal Clerk

Deborah A. Iannaco, RMC  
Municipal Clerk

GMG/lld

Total Meeting Time 2 Hours and 54 Minutes