

WORKSHOP/BUSINESS MEETING OF THE MAYOR & TOWNSHIP
COMMITTEE

MEETING CALLED TO ORDER:

Deputy Mayor Lawrence called the meeting to order at 7:35 pm.

SALUTE TO FLAG:

All present pledged their allegiance to the flag of the United States of America.

OPENING PRAYER:

The Municipal Clerk provided the opening prayer.

ROLL CALL:

Russell H. Bates, Committeeman, absent
Charles Flamini, Committeeman, present
Karen D. Gibison, Committeewoman, late arrival
Marie D. Lawrence, Committeewoman, present
Thaddeus Mackey, Committeeman, present
Anthony J. Tomasello, Committeeman, absent
John A. Wilson, Committeeman, present
Barry M. Wright, Committeeman, present
Sue Ann Metzner, Mayor, late arrival

OTHER OFFICIALS PRESENT:

Joseph Gallagher, Township Administrator; Deborah A. Iannaco, Municipal Clerk; Stuart A. Platt, Esquire; Steve Dringus, CMFO; George Hann, Municipal Utilities Engineer; Gary A. White, Township Engineer; Fire Chief Osborne, WTFD; Police Chief Stimelski, WTPD; Deputy Fire Chief Scardino; WTFD; Sgt. Ostermueller, Deputy Emergency Management Coordinator; Lou Bowman, Acting Supt. Of Municipal Utilities; Ed McGlinchey, Supt. of Public Works; Vince Mammucari, Supt. of Parks; Fire Commissioner Vincent Gallo, WTFD and Maria Babl, Recorder.

“OPEN PUBLIC MEETINGS LAW” ANNOUNCEMENT:

Deputy Mayor Lawrence announced this meeting is being conducted in full compliance of the “Open Public Meetings Law”

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and notices were sent to the Courier Post, Record Breeze, Philadelphia Inquirer and other news media. In addition, the notice was provided on the Official Bulletin Board. This meeting is being electronically recorded.

EMERGENCY EXITS:

Deputy Mayor Lawrence stated to please be aware in the event of an emergency, all persons in the courtroom should exit the courtroom quickly and orderly, using the two main doors in the courtroom and then locate the nearest exit to safety. In addition, all cell phones shall be turned off or placed on vibrate during the Township meeting.

ANNOUNCEMENTS:

1. Committeeman Flamini announced the Winslow Township Department of Municipal Utilities Water Main Flushing Schedule, Spring 2011 continues as follows:

Week of June 20th:

Wyndam Hill, Arden Forest, Wilton's Corner & Glen Forge

Week of June 27th:

Cedarbrook Road, Muirfield, Cedar Hill, Chestnut Hill, Treecroft, Davis Avenue, Foxtail Ridge, Walden Chase, Route 73, East Elmtowne, White Cedars, Golden Meadow, School #2, School #5, Pump Branch Road, Beebetown Road, Route 73 North & South from Cedarbrook Road to Blue Anchor & Spring Road

2. Committeeman Flamini announced Winslow Township water restriction limits the water usage to even numbered addresses on even numbered days and odd numbered addresses on odd numbered days with no outside water usage on the 31st day of any month. Additionally, watering is restricted to 5:00 am until 7:00 am and 7:00 pm until 9:00 pm.

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MINUTES OF PREVIOUS MEETINGS:

Minutes from the May 10, 2011 Workshop/Business Meeting, May 17, 2011 Special Meeting, May 24, 2011 General Meeting and the May 24, 2011 Closed Executive Session of the Winslow Township Governing Body were distributed and are now subject to approval.

A Motion was made by Committeeman Wright and seconded by Committeeman Wilson to approve the aforementioned Minutes.

A roll call vote indicated the following:

Committeeman Bates, absent

Committeeman Flamini, abstained May 17th Minutes only

Committeewoman Gibison, absent

Committeewoman Lawrence, yes

Committeeman Mackey, yes

Committeeman Tomasello, abstained May 24th Minutes only

Committeeman Wilson, yes

Committeeman Wright, yes

Mayor Metzner, abstained

The motion carried.

Mayor Metzner arrived at this time.

PROCLAMATIONS:

1. Mayor Metzner and Committeewoman Lawrence presented a Proclamation to the Five Star Girl Scouts 2011 Gold Award Recipients:

Mary Alessandra Purcell – Troop 30725

Julianne Thornton – Troop 30010

Each Girl Scout described their project.

2. Mayor Metzner and Committeeman Wright presented a Special Recognition – American Legion, Department of New

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Jersey naming Deputy Fire Chief Scardino 2011 “Fire Fighter of the Year”

Chief Scardino thanked the Governing Body, the Fire Department and his family.

PRESENTATIONS:

1. Winslow Township High School Student Presentation of Events and Activities Occurring within the School District

No one was present.

COMMUNICATIONS:

None.

2011 MUNICIPAL BUDGET HEARING:

O-2011-016 Ordinance to Establish a Cap Bank for the 2011
Municipal Budget

Mr. Dringus summarized the Ordinance.

HEARING:

Mayor Metzner opened the hearing to the public.

Hearing no comments, Mayor Metzner closed the hearing to the public.

ADOPTION:

A Motion was made by Committeeman Flamini and seconded by Committeeman Wright to adopt the aforementioned Ordinance.

A roll call vote indicated the following:

Committeeman Bates, absent

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Committeeman Flamini, yes
Committeewoman Gibison, absent
Committeewoman Lawrence, yes
Committeeman Mackey, yes
Committeeman Tomasello, yes
Committeeman Wilson, yes
Committeeman Wright, yes
Mayor Metzner, yes

The motion carried.

R-2011-218 Resolution Authorizing the Reading for the 2011
Budget by Title Only

A Motion was made by Committeeman Wright and seconded by Committeeman Tomasello to approve the aforementioned Resolution. The motion carried.

Committeewoman Gibison arrived at this time.

R-2011-219 2011 Municipal Budget Adoption Resolution

HEARING:

Mayor Metzner opened the hearing to the public.

Hearing no comments, Mayor Metzner closed the hearing to the public.

ADOPTION:

A Motion was made by Committeeman Wright and seconded by Committeeman Flamini to approve the aforementioned Resolution.

A roll call vote indicated the following:

Committeeman Bates, absent
Committeeman Flamini, yes
Committeewoman Gibison, yes

Committeewoman Lawrence, yes
Committeeman Mackey, yes
Committeeman Tomasello, yes
Committeeman Wilson, yes
Committeeman Wright, yes
Mayor Metzner, yes

The motion carried.

INTRODUCTION OF ORDINANCES:

1. ORDINANCE OF THE TOWNSHIP OF WINSLOW, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE CODE OF THE TOWNSHIP OF WINSLOW, CHAPTER 296, ZONING WITHIN PINELANDS, TO CODIFY AND IMPLEMENT REVISIONS TO THE PINELANDS COMPREHENSIVE MANAGEMENT PLAN AND OTHER LEGAL REQUIREMENTS

A Motion was made by Committeeman Flamini and seconded by Committeeman Wilson to introduce the aforementioned Ordinance.

A roll call vote indicated the following:

Committeeman Bates, absent
Committeeman Flamini, yes
Committeewoman Gibison, yes
Committeewoman Lawrence, yes
Committeeman Mackey, yes
Committeeman Tomasello, yes
Committeeman Wilson, yes
Committeeman Wright, yes
Mayor Metzner, yes

The motion carried.

SECOND READING OF ORDINANCES:

None.

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RESOLUTIONS:

R-2011-220 Resolution Authorizing Reimbursement of Excess Real Estate Taxes and/or Utility Charges Paid

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Gibison to approve the aforementioned Resolution. The motion carried.

R-2011-221 Resolution Authorizing Cancellation of Tax Levy and Refund of Overpayment

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Gibison to approve the aforementioned Resolution. The motion carried.

R-2011-222 Resolution Providing for the Refund of Monies for a Continued Certificate of Occupancy Inspection on Block 6436, Lot 2

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Gibison to approve the aforementioned Resolution. The motion carried.

R-2011-223 Resolution Providing for the Refund of Monies for a Continued Certificate of Occupancy Inspection on Block 3102.05, Lot 11

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Gibison to approve the aforementioned Resolution. The motion carried.

R-2011-224 Resolution Providing Authorization for Purchasing by Use of Contracts Established Between the New Jersey Division of Purchasing and Certain Providers of Goods and Services

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Gibison to approve the aforementioned Resolution. The motion carried.

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R-2011-225 Resolution Approving Public Buildings Use Policy

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Gibison to approve the aforementioned Resolution. The motion carried.

R-2011-226 Resolution Appointing Jennifer L. Conway as Temporary Purchasing Agent

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Gibison to approve the aforementioned Resolution. The motion carried.

R-2011-227 Resolution Opposing Senate Bill S-2795 Enforcement Responsibility of State Housing Code Concerning Multiple Dwelling From Municipalities to the State Under the "Hotel and Multiple Dwelling Law"

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Gibison to approve the aforementioned Resolution. The motion carried.

R-2011-228 Resolution of Award of Contract – Payroll and HR Services

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Gibison to approve the aforementioned Resolution. The motion carried.

R-2011-229 Resolution of Award of Contract, Supply and Delivery of Tractor with Side Mower – Rodio Tractor Sales, Inc.

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Gibison to approve the aforementioned Resolution. The motion carried.

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R-2011-230 Resolution Permitting The Maintenance Guarantee Posted for Mt. Calvary Apostolic Church To Expire On Its Indicated Expiration Date

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Gibison to approve the aforementioned Resolution. The motion carried.

R-2011-231 Resolution of Award of Contract, Supply and Delivery of Catch Basin Cleaner

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Gibison to approve the aforementioned Resolution. The motion carried.

R-2011-232 Resolution Authorizing a One Year Agreement for Supply of Electricity

A Motion was made by Committeewoman Lawrence and seconded by Committeewoman Gibison to approve the aforementioned Resolution. The motion carried.

R-2011-233 Resolution Cancelling Contract #20100113C Traffic Signal and School Flasher Maintenance - Lucas Electric Company and Awarding Contract To Gibson Electrical

Mr. Platt explained that Lucas Electric requested the contract be cancelled and the Township sign a Release. The balance of the contract needs to be awarded to Gibson Electric. He recommends the contract be awarded with conditions.

A Motion was made by Committeeman Wright and seconded by Committeeman Flamini to approve the aforementioned Resolution. The motion carried.

R-2011-234 Resolution Authorizing a Proposal from Civil Solutions, A Division of Adams, Rehmann & Heggan to Provide GIS Maintenance and Augmentation

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A Motion was made by Committeeman Wright and seconded by Committeewoman Gibison to approve the aforementioned Resolution. The motion carried.

R-2011-235 Resolution Authorizing 2011/2012 Plenary Retail Consumptions Licenses Renewal

A Motion was made by Committeeman Tomasello and seconded by Committeeman Wilson to approve the aforementioned Resolution. All present voted in favor of the motion, except Committeeman Wright who recused himself. The motion carried.

R-2011-236 Resolution Calling Maintenance Bond No. 327-008-921 Issued By Liberty Mutual Insurance Company For The Eden Hollow Sanitary Sewer Replacement And Repair Project

A Motion was made by Committeeman Flamini and seconded by Committeeman Wright to approve the aforementioned Resolution.

Committeeman Flamini posed questions regarding this Resolution, to which Mr. Hann responded.

The motion carried.

R-2011-237 Resolution Providing for the Insertion of a Special Item of Revenue in the 2011 Budget of the Township of Winslow Pursuant to NJSA 40A:4-87 Chapter 159 Resolution, PL 1948, Being \$4,000.00 From the 2011 Click It or Ticket Grant Fund

A Motion was made by Committeewoman Gibison and seconded by Committeeman Wright to approve the aforementioned Resolution.

Mr. Dringus explained how this Resolution affects the municipal budget.

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The motion carried.

R-2011-238 Resolution Providing for the Insertion of a Special Item of Revenue in the 2011 Budget of the Township of Winslow Pursuant to NJSA 40A:4-87 Chapter 159, PL 1948, Being \$4,935.03 From the 2010 Alcohol Education and Rehabilitation Enforcement Fund

A Motion was made by Committeewoman Gibison and seconded by Committeeman Tomasello to approve the aforementioned Resolution.

Mayor Metzner thanked the police department for their efforts.

The motion carried.

TABLED ITEMS-UNFINISHED BUSINESS:

None.

REPORTS OF DIRECTORS AND LIAISONS:

Community Services: (Director Mackey):

No report.

Public Works: (Director Wilson):

1. Public Buildings and Grounds Application – Winslow Lions Club on June 20, 2011 from 6:30 pm until 9:00 pm at the Senior Citizens Center
2. Public Buildings and Grounds Application – U.S. EPA on June 22, 2011 from 6:00 pm until 8:30 pm at the Municipal Building

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3. Public Buildings and Grounds Application – Food Bank of South Jersey on July 11, 2011 from 9:30 am until 2:30 pm at the Star Building

A Motion was made by Committeeman Wilson and seconded by Committeeman Tomasello to approve the aforementioned Public Buildings and Grounds application nos. 1-3. The motion carried.

Parks, Recreation and Community Events: (Director Wilson)

No report.

Committeewoman Gibison questioned the standing water on the fields at Stella Maiese Memorial Park, to which Mr. Gallagher confirmed was a result of rain fall and not a break in the irrigation lines.

Mayor Metzner questioned the irrigation system at Stella Maiese, to which Mr. Mammucari confirmed the issues have been resolved.

Department of Municipal Utilities: (Director Flamini)

Committeeman Flamini deferred to the engineer's report.

Administration: - (Director Lawrence)

Committeewoman Lawrence deferred to the Mr. Gallagher.

Mr. Gallagher reported he is waiting for final pension reform. The solar energy program at the Senior Center is complete. He attended a pre-bid meeting for solar panels at the Township building. RFPs are due next week. The Township is currently working on the paperless agenda program and is awaiting a draft from the company, which is expected to be up and running soon. Employee training for quality services will be upcoming later this year. Diversity training is complete.

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Tax Assessing: (Director Bates)

Mr. Platt reported that on June 8, 2011, Board of Taxation hearings were held. There are appeals still pending.

Senior Citizens: (Director Tomasello)

No report.

Public Safety: (Director Wright)

Committeeman Wright reported the results of the Click It or Ticket Program, which brought in 428 summonses. He commended the police department.

Revenue and Finance: (Director Mayor Metzner)

Mayor Metzner reported the municipal budget has been adopted this evening.

Mayor Metzner questioned if the issues with the ADP Payroll systems have been resolved.

Mr. Gallagher stated their list of concerns have been forwarded to ADP. He is awaiting their response.

Library Functions: (Director Gibison)

No report.

Liaison to Division of Health: (Comm. Lawrence)

Committeewoman Lawrence reported today begins the Manage Your Chronic Illness Workshop at Edgewood Acres and the Managing Your Diabetes Workshop at CCU Missionary Baptist Church.

Liaison to Municipal Drug Alliance: (Comm. Tomasello)

No report.

Engineers Report:

1. Engineer's report from Churchill dated June 2011

Braddock Preserves, Waterford Farms and Reserves at High Pointe

Plans and specs will be prepared for public bid at the end of month for resurfacing

2011 Road Program

Mr. White reported he is currently working on proposed roads for to be paved and repaired this summer.

2. Engineer's report from Remington & Vernick dated June 14, 2011

Wells 3, 7 and 9 Removal Plant

Mr. Hann responded that last week the Township received a permit to construct a treatment plant. He attended a meeting to review final documents on July 6th. He anticipates receiving bids in July. The pre-bid meeting was held on June 10, 2011.

Well #6 Rehabilitation Program

A new pump was installed. There was a significant increase of 250 gallons a minute -400 gallons a minute

CCMUA Wastewater Management Plan

He reported the required response from the Solicitor and map was submitted by May 5th. He is awaiting status from NJDEP.

NJ DEP Master Permit

He stated this matter was discussed in Water & Sewer Subcommittee meeting. He prepared a proposal, which he

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submitted to Mr. Gallagher. He explained the permit, which is an annual renewal.

Committeeman Flamini added the permit allows the Township more flexibility when approving project.

Mr. Gallagher stated the municipal engineer needs authorization not to exceed \$12, 250.00 to proceed with the permit.

R-2011-239 Resolution Authorizing Remington & Vernick Engineers to Provide Engineering Services to Obtain A Master Permit for the Township's Water Distribution System

A Motion was made by Committeeman Flamini and seconded by Committeeman Wright to approve the proposal for a master permit proposal for water in the amount not to exceed \$12,250.00.

Mayor Metzner questioned if there is something similar for sewer permits, to which there isn't.

The motion carried.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

1. Committeeman Mackey stated he has been receiving phone calls regarding residents placing their trash out on the curb too early. He would like information posted on the website regarding the correct time to place trash on the curb for trash collection.

BUSINESS LICENSE APPLICATIONS:

1. Sicklerville News

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521 Sicklerville-Williamstown Road
Sicklerville, NJ 08081

2. Landscaping By D&G, Inc.
44 North Route 73
Berlin, NJ 08009
3. Main Deck USA, Inc.
654 Crosskeys Road
Sicklerville, NJ 08081

A Motion was made by Committeeman Flamini and seconded by Committeeman Wright to approve the aforementioned business license application nos. 1-3. The motion carried.

CLOTHING BINS

1. The Read Foundation, Inc.
313 Amboy Ave
Woodbridge, NJ 07095

Location: Winslow Plaza Shopping Center
542 Crosskeys Road
Sicklerville, NJ 08081

2. Multiple Sclerosis Association of America, Inc.
706 Haddonfield Road
Cherry Hill, NJ 08002

2 Locations: Municipal Building
125 S. Route 73
Braddock, NJ 08037

Municipal Annex Building
402 Tansboro Road
Berlin, NJ 08009

A Motion was made by Committeeman Wright and seconded by Committeeman Tomasello to approve the aforementioned clothing bin application nos. 1-2. The motion carried.

MESSAGE THERAPIST – INDIVIDUAL LICENSE

1. Charlene Swift
31 Deer Pond Blvd
Atco, NJ 08004

A Motion was made by Committeewoman Gibison and seconded by Committeeman Wright to approve the aforementioned massage therapist license. The motion carried.

PUBLIC PARTICIPATION:

Mayor Metzner opened the hearing to the public.

John Karowski, Cedarbrook – He received a post card from the NJDEP regarding a hearing on the superfund site (Lightman Drum). He questioned if the Township will follow up with a remedy of this site.

Hearing no further comments, Mayor Metzner closed the hearing to the public.

COMMENTS BY OFFICIALS:

Mr. White stated there has been communication from the DEP with regard to the superfund site. There will be updated information on the website for residents to view.

Committeeman Wright added this superfund site has been a concern of the Township for more than 22 years.

CLOSING PRAYER:

The Municipal Clerk provided the closing prayer.

ADJOURNMENT:

A Motion was made by Committeeman Wright and seconded by Committeeman Tomasello to adjourn the meeting at 8:45 pm. The motion carried.

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PREPARED BY:

Deborah A. Iannaco, RMC
Municipal Clerk
Township of Winslow

DAI/1ld

Total Meeting Time 1 Hour and 10 Minutes